

Health & Wellbeing Board Report template

Bury Health and Wellbeing Board

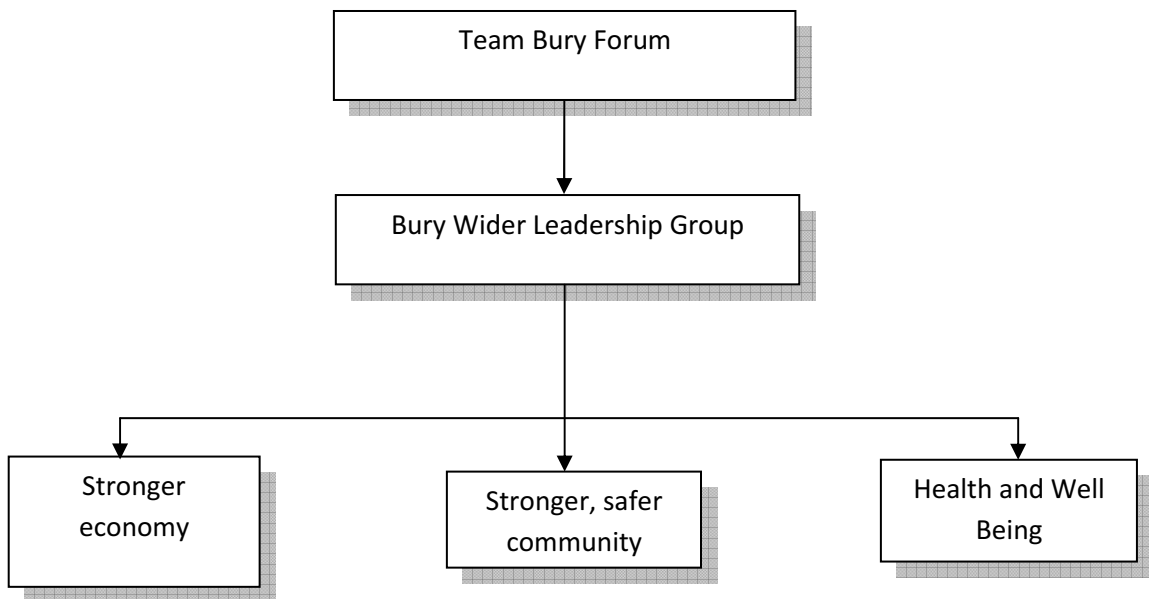
Title of the Report	Update from Team Bury Forum
Date	30 th October 2014
Contact Officer	Heather Hutton
HWB Lead in this area	Chair- Councillor Shori

1. Executive Summary

Is this report for?	Information	Discussion X	Decision
Why is this report being brought to the Board?	This report is being brought to the Health & Wellbeing Board to provide an update from the Team Bury Forum which supports the future development of the Health & Wellbeing Board and the refresh of the Health & Wellbeing Strategy.		
Please detail which, if any, of the Joint Health and Wellbeing Strategy priorities the report relates to. (See attached Strategy)	All		
Please detail which, if any, of the Joint Strategic Needs Assessment priorities the report relates to. (See attached JSNA)	All		
Key Actions for the Health and Wellbeing Board to address – what action is needed from the Board and its members? Please state recommendations for action.	Board to note the update from the Team Bury forum and proposal for taking this work forward.		
What requirement is there for internal or external communication around this area?	N/A		
Assurance and tracking process – Has the report been considered at any other committee meeting of the Council/meeting of the CCG Board/other stakeholders....please provide details.	No this report is specific to the Health & Wellbeing Board		

2. Introduction / Background

- 2.0 At the Team Bury Forum in February 2014, the three priorities for the borough were agreed as being:
- developing a stronger economy,
 - stronger and safer communities
 - health and well being



- 2.1 A proposal to develop the partnership based upon these three priorities was discussed at the Team Bury Forum on 18th September and it was agreed that:

- **The Bury Wider Leadership Group is accountable to the Team Bury Forum** and through the Forum to the residents of Bury for the delivery of partnership outcomes.
- **A single partnership group is accountable to the Bury Wider Leadership Group for each priority.** That group will take responsibility for determining and driving the actions necessary to achieve the desired outcomes.
- **Partnership bodies will be allowed to establish sub-groups** – some of which may be permanent, others will operate on a task and finish basis. The type and number will be determined by each

partnership body according to priorities and need but these will be periodically reviewed corporately to ensure that the sub-groups are still serving the required purpose

- ***Some existing groups are merged and others disbanded.***

Principally:

- The role of BEAST will be upgraded and extended to cover all employment related issues with a particular focus on strengthening the economy and cutting unemployment especially among younger adults
 - The Community Safety Partnership and Communities Group will merge to form one, overarching Stronger and Safer Communities Partnership. This group will retain the existing Community Safety remit within the context of delivering wider social benefit
 - The Children's Trust will report to the Health and Well Being Board. Separate Children's and Adults Safeguarding Boards will be retained to be run by independent chairs
 - The Cultural Partnership remains but as a sub-group of the Economic Partnership to emphasise the importance of tourism/cultural attractions in supporting the local economy and the role of cultural industries as a source of employment
 - The Public Service Reform (PSR) Programme Board will be disbanded. Delivery of the PSR themes will transfer to the appropriate partnership body to promote integration between projects and mainstream new models of working. Corporate oversight of the whole PSR programme will remain in the form of highlight reports to the Bury Wider Leadership Group and support to theme leads will be provided by the Corporate Policy Team so that a unified approach to public service reform across Bury is achieved
- ***Individuals will be identified to work as policy officers for each group.*** Their job will be to manage the business and ensure the focus of the group remains in delivery to achieve agreed outcomes / timescales
 - More detail about the work areas of groups (and possible sub-groups) to deliver the priorities were proposed at the meeting and are available in Appendix 1.

2.2 A workshop held on 9 July 2014 introduced Team Bury partners to the Outcome Based Accountability methodology. This has been used to develop draft indicators for each of the three priorities to keep those partnership groups focused on the priorities. It has been agreed that:

- It is through monitoring performance against these indicators that each group will be able to track progress and assure the Wider Leadership Group that the priorities and vision are being successfully delivered. Statistical data to inform decision making will require agencies to commit to supplying the necessary data within agreed timescales – but making a real difference takes more than numbers. Key to success will be the ability of each group to understand the issues and pay attention to the story behind the figures (through experience, case studies, engaging with communities, etc) so that we get the quality as well as the quantity we want to see.
 - Some information gaps will exist and an amount of detailed work may be required to develop a fuller understanding of issues. It will be up to each group to commission further research, task and finish projects, etc as required to obtain this knowledge.
- 2.3 The structural changes are not particularly radical but will require a change of mindset and culture – both from the public in terms of what they can expect and also from partners in terms of how they can work together with fewer resources to achieve key priorities.
- 2.4 Old ways of doing business will have to change. Broadening the remit of groups, focusing on delivery and limited time availability restricts the range of items that can be covered. Groups will have to concentrate on issues that matter rather than padding out agendas with reports and presentations that maybe interesting but are incidental to success.
- 2.5 Sharing information and building relationships remains a key requirement for effective partnership working and opportunities for this will continue. However partners have made it clear that this is not to detract from core business. For this reason consideration will be given to restructuring agendas to make it clear which items are for decision, discussion or information. Other means of communication outside of meetings (briefing papers, email, regular contact through policy leads) together with clarity over roles and responsibilities will help this.
- 2.6 Clarity over roles and responsibilities within groups is essential. Ownership of tasks and the delivery of projects within time and budget have not always been sufficiently explicit leading to drift and lesser outcomes. Work needs to be specifically allocated to specific individuals or agencies (rather than groups).
- 2.7 This applies equally to work streams which cut across partnerships (such as substance misuse, troubled families). In these circumstances, one group will take overall responsibility for governance

and delivery, recognising that some joint work or joint meetings maybe required with other partnerships/agencies to achieve their objectives.

- 2.8 The net effect of these changes will be to reduce the number of partnership groups and many of those that remain will be smaller. Membership of groups in future will be centred on the contribution that delegates make, rather than the current situation of inviting anybody with an interest in the subject. This does not preclude the potential for workshops, tasks and finish groups, reference groups, etc to broaden engagement and ownership. There will be occasions where a wider audience will need to be involved – but not necessarily as full members of the group. ***A review of each group's membership will be required to ensure we have the right people around the table.***
- 2.9 Democratic accountability to residents of the Borough will occur throughout partnership working. Members of the Council's Cabinet form part of the Team Bury Forum and individual Cabinet or Deputy Cabinet Members will also sit on the major partnership groups to encourage ownership of actions and influence decision making. Overview and Scrutiny arrangements will continue and have a role in holding the partnership groups to account.
- 2.10 Partner agencies will also be expected to keep their own Boards and Governing Bodies up to date so that priorities are aligned at operational level.
- 2.11 Subject to approval by Wider Leadership Group, work will be undertaken with key partners to develop the outcomes, review the terms of reference (and the membership of each group so that the right people are around the table) and determine the need for sub-groups/task and finish groups.
- 2.12 Communication with existing members of groups and other stakeholders is required to explain agreed changes and inform future operational arrangements for the new groups. This will include determining who the 'chair' or 'chairs' will be for groups as a joint chair feature maybe more appropriate for meetings such as Stronger and Safer Communities.
- 2.13 Each of the three groups will have an allocated policy lead person to provide executive support to the group to maintain a focus on priorities. This will include:
- Finalising appropriate outcomes and measures to deliver the priorities along the lines established by the Outcome Based Accountability work shop
 - Development of groups members to help them understand the new arrangements and fully contribute to decision making

- Strengthening governance mechanisms (through agreed workplans and monitoring arrangements) to ensure that sub groups, projects and other workstreams are targeted towards activities that will deliver success

2.14 It was concluded that:

- There is a need to modernise partnership arrangements by streamlining the governance of joint working and making best use of the time and resources available.
- The revised approach will support different ways of working across agencies in line with Public Service Reform principles.
- Through policy support and Outcome Based Accountability, the new structure places greater focus on accountability and delivery.
- The number of groups required will be reduced and those that remain should require fewer members to assist in decision making.

3. Key issues for the Board to Consider

3.0 The Health & Wellbeing Board are developing well as a priority area for Team Bury in line with agreed actions from the Team Bury Forum.

3.1 The Health & Wellbeing priority structure and governance is well developed as the Health & Wellbeing Board is a statutory board and has been operational for over a year.

3.2 Heather Hutton is the Policy Lead for Health & Wellbeing. In June, a series of proposals to develop the smooth running and effectiveness of the Bury Health & Wellbeing Board were approved following a review of the board one year on. These proposals included member development sessions for all members of the board (please see Appendix 2 for the report). This will ensure that groups members are developed to help them understand the new arrangements and fully contribute to decision making in as agreed at the Team Bury Forum.

3.3 It was agreed at the July Board to refresh the Health & Wellbeing Strategy by taking one priority per meeting to:

- Develop a deeper understanding of that priority
- Review the actions within the priority to ensure that these are aligned with priorities of the Health & Wellbeing Board
- Review the outcomes framework for each priority

- Invite key leads to present possible key delivery mechanisms for each priority

The output from these sessions will successfully finalise appropriate outcomes and measures to deliver the priorities along the lines established by the Outcome Based Accountability work shop as agreed at the Team Bury Forum.

4. Recommendations for action

- 4.0 At the Team Bury Forum, it was agreed that all groups and subgroups should be reviewed in order to strengthen governance mechanisms (through agreed work plans and monitoring arrangements) to ensure that sub groups, projects and other work streams are targeted towards activities that will deliver success.
- 4.1 It is proposed that this should be undertaken in line with the refresh of the Health & Wellbeing Strategy so that as a priority is refreshed, the relevant groups and sub groups are then reviewed to ensure effective governance and accountability for delivering that priority.

5. Financial and legal implications (if any)
If necessary please see advice from the Council Monitoring Officer Jayne Hammond (J.M.Hammond@bury.gov.uk) or Section 151 Officer Steve Kenyon (S.Kenyon@bury.gov.uk).

There are no financial or legal implications.

6. Equality/Diversity Implications

There are no equality or diversity implications.

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Date: 30/10/2014

APPENDIX 1



HEALTH AND WELL
BEINGAPPENDIX 1.doc

APPENDIX 2



Board development
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